

# Constitution of Long Island City Alliance

## Article I: Our Name

The name of this organization shall be Long Island City Alliance, also known as Astoria/Long Island City Alliance.

## Article II: Our Mission

The Long Island City Alliance's mission is to educate the LIC community of residents on issues threatening their quality of life, to provide LIC residents with a united voice protesting unwanted development and current sources of blight, and to serve as a community activist by informing, gathering and building a widespread and influential consensus representing we, the people

## Article III: Membership

Membership of Long Island City Alliance is open to all members of Western Queens including Long Island City, Astoria, Blissville, Dutch Kills, Hunters Point, Ravenswood, Steinway, Sunnyside, and Woodside. Each member should put in an effort to help Long Island city Alliance progress in achieving its goals for the community.

## Article IV: Officers

### A. List of Officers

Long Island City Alliance shall be run by an executive board, which is made up of a President, Executive Vice President, Vice President of Community Outreach, Secretary, and a Treasurer. In addition, 5 general executive board members shall also be elected and help the Long Island City Alliance carry out its work.

### B. Duties of Officers

1. The President shall be in charge with chairing meetings, and setting the agenda of each meeting with advisory from the executive board.
2. The Executive Vice President shall fulfill all duties of the President in the event of their absence, maintain and assist with the list of membership and coordinate means of increasing the amount of members from the Western Queens communities.
3. The Vice President of Community Outreach will liaise with other organizations and the community in order to further deal with important issues advocated by the Western Queens communities.
4. The Secretary shall record minutes of each meeting, and maintain the Long Island City Alliance website including ensuring the minutes and agenda of each meeting are available on the Long Island City Alliance Website, along with emailing out a reminder to the members and posting a notice on the website regarding upcoming meetings and events.
5. The Treasurer shall maintain all financial records and shall be responsible for dealing with all financial matters related to Long Island City Alliance, including collecting dues.
6. The President or the Executive Board as a whole can allocate any duties not specified to any of the officers. Each officer should put in an effort to help Long Island City Alliance progress in achieving its goals for the community.

### C. Election of Officers

All officers shall be nominated and seconded by any member of Long Island City Alliance. All paid members of Long Island City Alliance are able to vote. Officers shall be elected by a majority of Long Island City Alliance members in attendance of the election meeting. A vote for all officers must occur upon ratification of this constitution. Elections are for one year terms,

upon which new elections will be held. Upon a vacancy, the vacant office will be filled in a special election to finish the term.

#### Article V: Meetings

Regular meetings shall occur at 6:30 PM on the second Tuesday of each month unless voted to an alternate date by the Executive Board in the event of special circumstances. Special meetings can be called by the Executive Board at a date and time to be specified in each specific circumstance. Executive Board decisions can be conducted through email or any other forms of contact. All meetings shall follow Robert's Rules of Order.

#### Article VI: Quorum

A quorum of 5 members and 1 member of the executive board shall be necessary to call a meeting to order. A sub-quorum of 2 members shall be necessary to open up community-related discussion, but no binding decisions shall be made in regards to Long Island City Alliance without a vote at a future meeting in which a quorum has been established.

#### Article VII: Ratification and Amendment

A. This constitution shall be ratified by 2/3 of members in attendance of the meeting where this constitution is proposed. As stated above, all officers must be elected following ratification of this constitution.

B. This constitution can be amended upon a vote by 2/3 of all members attending the meeting in which the amendment is proposed and voted upon. Any member can propose an amendment following a second from another member. This Constitution shall be available on the Long Island City Alliance website and shall be available to all members, current and new, of Long Island City Alliance.